

## **EVALUATION CRITERIA FOR PREQUALIFICATION**

**Eligibility:** Firms should attach the following:

1. Valid registration certificate from income tax authority (NTN).
2. Registration with Pakistan Engineering Council or relevant professional body/organization.
3. Undertaking that the firm has not been blacklisted or debarred by any Government/Semi-Government organization.
4. Proof of firm's financial strength.

### **A) Profile & Experience:**

**(Max Marks 35)**

**1-Profile of firm: (Max 05 Marks) ( 1 mark for each year of establishment of firm).**

Basic detail of firm required is:

- i. Name of firm(Legal) *(In case of joint venture (JV), legal name of each partner)*
- ii. Nature of firm *(Corporation, Partnership, Trust etc)*
- iii. Head Office address *(telephone, fax Numbers, E-mail address)*
- iv. Place of Incorporation/ Registration
- v. Year of Incorporation / Registration
- vi. Applicant's authorized representative: *(Name, Telephone, fax numbers, E-mail address)*
- vii. Nationality of owners *(Name, Country)*
- viii. Organizational Structure *(CEO, Board of directors, Organogram)*
- ix. Detail of available office facilities.

### **2- Past Experience: (Max Marks 30)**

- i. Minimum 5 years experience is required.
- ii. Each project carry 06 marks.

### **Note:**

While giving the details of projects, the applicant consultants should provide: Name of contract, Country, Name of Procuring Agency with Address & Tele No, Nature of works and special features relevant to the current assignment, Contract Role (mention Sub Contractor, Partner, Joint venture, value of Total Contract in Pak Rs, date of award, Date of Completion etc).

**(B) Key Personnel qualification and experience: (Max Marks 60) (12 marks per person)**

Kindly attach profile data of at least 05 key members for the assignment. Distribution of marking shall be as under:

- i. Academic qualification= Max Marks 15 (03 marks per person)
  - Minimum Bachelor = 02 Marks.
  - Any additional qualification= 1 mark.
- ii. Numbers of years working experience: Max Marks: 30 (06 marks per person)
  - Minimum 3 years experience= 04 Marks
  - Any additional per year= 1 mark.
- iii. Number of projects undertaken: Max Marks 15 (03 marks per person)
  - Minimum 3 projects= 1 mark
  - Any additional project= 1 mark

**(C) Financial Detail: (Max Marks 5)**

The applicants shall submit the details of following:

- i. Annual turnover of Rs. 5 Million over the last three years
- ii. Income tax return of last three years.

**Final Prequalification Criteria**

Firms acquiring 70 marks out of 100 shall only be short-listed. The RFP would be issued to the short listed firms.